

**THE CLAIMS DEADLINE IS MARCH 25, 2013**

**Before submitting your Claim Form, please ensure that you have provided all the required documents. Failure to provide all the required documents may result in a delay or denial of your claim.**

**Proof of Identity**

- Photocopies of two (2) forms of identification (see Acceptable Forms of Identification – Attachment 5 for specific requirements)

**For Persons Submitting A Claim On Behalf Of Another Person**

- Proof of Legal Representation
- Death Certificate, if applicable

**Settlement Agreement**

- Signed copy of the Settlement Agreement (Attachment 1)

**Tier Election**

- I selected either Tier 1(a), Tier 1(b), or Tier 2
- I did not select more than one

**For All Tiers**

- Documentation of farm land ownership interest, if available
- Copies of the Court Complaint, Dismissal, and/or Decision, if available
- Documentation of prior claims against USDA, if applicable
- Authorization to Disclose Debt Information Form (Attachment 2), if Debt Relief is requested
- Signed copy of the Stipulation or Notice of Dismissal with Prejudice for any claims pending in any court or tribunal, if applicable

**Tier 1(a) (Attempted Application Only)**

- A sworn, verified, or notarized witness statement, **OR** a contemporaneous written discrimination complaint to USDA, **OR** a document from a non-family member to you, or from you to a non-family member that supports your contentions

**Tier 1(b)**

- Copy of the Loan Application or a USDA document that shows that you applied **AND** a sworn statement that the document is authentic
- Copy of your discrimination complaint you sent to USDA or a copy of a document from USDA **OR** another U.S. Government official showing that they received your discrimination complaint **OR** a signed statement by someone who is not your family member who has personal knowledge about your discrimination complaint
- Documents showing the actual economic damages you suffered

**Tier 2**

- Copy of the Loan Application or a USDA document that shows that you applied **AND** a sworn statement that the document is authentic
- Copy of your discrimination complaint you sent to USDA or a copy of a document from USDA **OR** another U.S. Government official showing that they received your discrimination complaint

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If you have questions, please call the Claims Administrator at 1-888-508-4429, toll free, or reference [www.farmerclaims.gov](http://www.farmerclaims.gov).